



COFFEE BOARD : BANGALORE

No.EXT/BAN/P&C CELL-59/2014-15/ 470

Date : 19.12.2014

CIRCULAR

Sub: Modalities for gap / vacancy filling in the Arabica estates due to removal of White Stem Borer infested plants and raising of group nurseries under the action plan to combat White Stem Borer – Reg.
Ref: No.04/03/2010-Plant – B dated 22.08.2014 of MoC & I.

The extended drought condition and high temperature from November 2013 onwards provided ideal conditions for the flare up of the White Stem Borer. Due to high level of infestation around 96 lakh plants were estimated to be uprooted contributing to an area of 3,200 ha. In order to tackle the problem, the Board evolved an Action Plan to combat Coffee White Stem Borer in consultation with the stakeholders, Research Committee and Expert Committee on WSB and submitted to the Ministry.

The Ministry vide letter cited under reference communicated approval of the said action plan. As per approval, the following components are to be implemented:

- 1) Support for Gap / Vacancy filling in the estates due to removal of White Stem Borer infested plants, spread over the planting season 2014-15 and 2015-16.
- 2) Support for Self Help Groups for setting up of Community Nurseries during 2015-16.

The extension officers sought guidelines for implementation of the above components. Accordingly, the modalities for the above two components are enclosed.

Under the community / group nursery programme, a total of 50 lakh seedlings are to be raised during 2015-16 to cater to the needs of the growers for carrying out gap / vacancy filling in the Arabica coffee estates due to removal of White Stem Borer affected

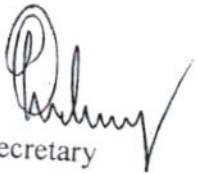
plants during the planting season 2015-16. The allocation of seedlings to be raised is as under :

- 1) Joint Director (Extn.), Hassan – 40 lakh seedlings
- 2) Joint Director (Extn.), Kalpetta – 10 lakh seedlings

The Joint Directors (Extn.) shall allot the required number of seedlings to be raised in each of the regions of the Deputy Directors (Extn.) under their administrative control with reference to the Arabica coffee area in the concerned region.

The Joint Directors (Extn.) shall make arrangements to procure the required quantity of seed coffee immediately so as to take up the work of raising of primary beds in the identified group nurseries in each of the Arabica Liaison Zones.

Encl: As above.


Secretary

To : The Joint Directors (Extension), Hassan / Kalpetta

Copy to:

- 1) DS to Chairman
- 2) PA to Secretary / Director of Finance / Director of Research, CCRI / HO
- 3) The Deputy Directors (Extn.), Hassan, Chikmagalur, Madikeri, Virajpet, Coimbatore
- 4) All the Senior / Junior Liaison Officers of Karnataka & Tamil Nadu.

Modalities for implementing Support to Self Help Groups for setting up Community Nurseries during 20014-15 and 2015-16 under Action Plan to combat White Stem Borer

Objective:

To raise arabica coffee seedlings in community nurseries and supply to the members of the group and needy coffee growers for taking up vacancy filling due to removal of White Stem Borer plants during the planting season 2015-16 in traditional areas.

Target:

2015-16 - 50,00,000 seedlings

Scale of subsidy:

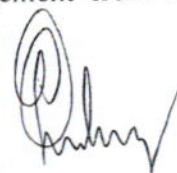
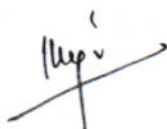
The cost of raising each coffee seedling is estimated at Rs.5.00 per seedling. 50% of the cost per seedling (Rs.2.50 per seedling) to be provided by the Board the remaining 50% cost (Rs.2.50 per seedling) to be borne by the members of the group / needy growers.

Procedure for formation of SHGs:

1. The Sr. / Jr. Liaison Officers shall identify the Interested Groups(whose estates are located at a contiguous stretch as far as possible) or existing Self Help Groups and motivate them to raise nursery to fulfill their own needs as well as of other needy growers of the locality in their jurisdiction.
2. After identification of the group, the required variety and quantity of seeds needs to be ascertained from the members of the group for their locality for taking up filling up of vacancies caused due to removal of WSB affected plants.
3. The groups shall nominate a leader who possesses the facilities such as land, water and other essential resources required for raising good nursery in one location which is convenient to majority of the members and who has expertise in raising nursery.
4. The Group Leader shall execute an MOU with the Coffee Board on a non-judicial stamp paper of the value of Rs. 100/- as per the proforma of MoU provided by the Coffee Board.

Procedure for release of payment:

1. Each group would be eligible to raise a minimum of 10,000 and a maximum of 25,000 seedlings.
2. The group shall raise the required number of seedlings with a cushion of 10% over and above the assigned target. The cost per healthy seedling works out to Rs. 5 per seedling. The Coffee Board provides financial support of 50% of the cost of each seedling. Of the financial support from the Board, 70% would be released as 1st installment after germination in the primary bed nursery after deducting the amount of seed coffee. The balance of 30% would be released after production of acknowledgement from the



beneficiaries by the group leader for successful distribution of basket nursery seedlings as per the allotment letter issued by the concerned JLO / SLO.

For example, if a group is assigned a target of raising 10,000 healthy seedlings, it will have to raise 12,000 seedlings giving provision for rejection of about 10% weak seedlings at the time of distribution for field planting. However, the financial support would be extended to the assigned target only i.e. for 10,000 seedlings only. The cost of raising 10,000 healthy seedlings @ Rs.5.00 per seedling works out to Rs. 50,000/-. Of which, the Board provides the total financial support of a sum of Rs.25,000/- spread over in two installments of 70% (Rs.17500/-) and 30% (Rs.7500/-) respectively.

3. The group leader shall collect the balance 50% amount of Rs. 2.50 per seedling from the members of the group as well as from other needy growers.
4. The statement of expenditure shall be furnished by the Group Leader to the concerned JLO / SLO.
5. The concerned JLO / SLO shall endorse the statement of expenditure and furnish to the concerned DDE along with a detailed report containing the dates of visit to the nursery, advisories issued etc., for release of 2nd and final installment of the balance amount.

Execution, Monitoring and Distribution of seedlings:

1. The concerned JLO/SLO shall suggest the suitable variety and work out the requirement of seed coffee for the group and forward to the DD(E) who in turn will prepare and furnish the consolidated indent of seed coffee for his region, to the DR, CCRI through the concerned JD(E).
2. The concerned JLOs / SLOs shall visit the nurseries periodically especially at critical growth stages of seedlings and render technical advisory at every stage of raising of nursery.
3. The DDs (E) shall also ensure proper monitoring of the progress of work by visiting the nurseries at regular intervals.
4. The respective DDs (E) will accord approval and financial sanctions for each of the nurseries on the basis of inspection reports and recommendations of the respective JLOs /SLOs.
5. When the seedlings are ready, the concerned JLO / SLO shall invite applications along with documents from the members of the group as well as from the needy growers of the locality. After scrutiny of the applications, the JLO / SLO shall prepare the grower wise allotment list and issue allotment letter to each of the eligible growers at the rate of 100 seedlings per acre. However, first preference shall be given to the members of the group.
6. The concerned DDE will be the Nodal Officer in monitoring the progress of raising of seedlings by the grower groups and the distribution to the members as well as the needy growers of the locality etc. All the DDEs shall inform the progress on a regular basis to the concerned JD(E) with intimation to the Deputy Director (P&C), Coffee Board, Bangalore.

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding entered into on this day of in the year and at(name of place) between Coffee Board, Bangalore represented by the Deputy Director (Extension), hereinafter referred to as the party of the FIRST PART;

AND

The group of planters residing in village consisting of members of the group represented by Shri, S/o Residing at Estate Village Taluk District hereafter referred to as the party of the SECOND PART;

WHEREAS the party of the first part is desirous of raising coffee seedlings of good quality for distribution amongst planters in pursuance of the Action Plan to combat white stem borer envisaged for the years 2014-15 and 2015-16 for improving production and productivity of coffee.

WHEREAS the party of the first part deems it expedient to get the seedlings raised by a group of planters residing at one particular area as the seedlings so raised are to be primarily distributed amongst the planter of that particular area for planting in their estates by way of infilling, substitution of moribund plants etc.

WHEREAS the party of the second part consisting of the planter members belonging to area, the names and addresses of whom are more fully described in the resolution annexed herewith, have undertaken to raise coffee seedlings of good quality according as per the terms and specifications specified hereunder and have authorized Sri to represent the party of the second part herein;


NOW THIS MEMORANDUM OF UNDERSTANDING HEREBY WITNESSETH AS FOLLOWS:

1. The party of the Second Part hereby undertakes to make all the required arrangements and create the necessary infrastructure to raise coffee nursery consisting of seedlings in the estate(s) belonging to Sri situated invillage as it is convenient to distribute coffee seedlings within easy reach of all members of the group and needy growers in the vicinity.
2. The party of the Second Part also agrees that the seed coffee supplied by the party of the First part would be used for raising the coffee seedlings in the group nursery.
3. The party of the Second Part further agrees to raise the above seedlings strictly according to the procedure laid down by the party of the First Part i.e., the required quantity of seed shall be sown into germination beds and later the seedlings are to be transplanted into the poly bags after filling the nursery mixture.

4. The Party of the Second Part shall also be bound by the guidelines that may be issued at any stage of raising coffee seedlings and any deviation from the same would entail rejection of the coffee seedlings so raised and also invocation of penal clause specified hereunder.
5. The party of the First Part would release a sum of Rs..... (Rupees only) (70% of the financial support being extended by the Board) as 1st installment after germination in the primary bed nursery after deducting the amount of seed coffee. The balance amount (30% of the financial support being extended by the Board) would be released as 2nd and final installment after production of acknowledgement from the beneficiaries by the group leader for successful distribution of basket nursery seedlings as per the allotment letter issued by the concerned JLO / SLO.
6. The party of the Second Part shall take care of the maintenance of the nursery such as watering, weeding and plant protection against nursery pest and diseases and watch & ward on a day to day basis.
7. The party of the Second Part shall facilitate the representatives of the party of the Second Part for timely inspections as and when necessary.
8. The party of the Second Part shall submit the statement of expenditure in the format prescribed by the Coffee Board before release of 2nd instalment after distribution of seedlings among the members of the group and the needy growers of the locality.
9. The distribution of seedling among the members of the party of the Second Part and other growers in the locality will be decided by the Coffee Board at their sole discretion depending upon the extent of causality caused by WSB and number of moribund and unproductive plants and acreage owned by individuals subject to a maximum of 100 seedlings per acre. The party of the Second Part shall ensure that the seedlings raised under this programme are to be distributed among the members of the group and needy growers of the locality and shall not be sold.
10. It shall be the essence of this agreement that all the members of the party of the Second Part and other needy growers of the locality shall take all necessary steps in time to remove and burn all WSB affected plants as well as moribund plants and utilize the coffee seedlings for the purpose of infilling the vacancy caused by removal of WSB affected plants and moribund plants.
11. The party of the Second Part shall start the nursery works well in advance and ensure delivery of seedlings to the members of the group and needy growers of the locality during the next planting season.

12. Penal Clause:

- (i) Contravention of any of the terms and conditions laid down herein would lead to automatic withdrawal of all benefits from the party of the First Part and
- (ii) All the members of the party of the Second Part shall be jointly and severally responsible to indemnify the costs incurred and damage sustained by the party of the First Part as a result of the contravention of the terms and conditions laid down herein.



IN WITNESS WHEREOF the parties of the First Part and Second Part hereunder set their hands on the date and in the place mentioned above.


FIRST PARTY [(DEPUTY DIRECTOR (EXTENSION))]

SECOND PARTY

[AUTHORISED REPRESENTATIVE]

Witnesses:

- 1.
- 2.



STATEMENT OF EXPENDITURE

1. Name of the group Name of Liaison Zone.....
 2. Name of the group leader
 3. Location of the nursery Date of visits/inspection/advisory:

Primary bed – Part I

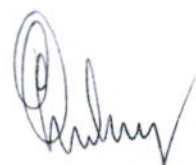
| Sl. No. | Particulars | Expenditure | |
|---------|--|----------------|---------------------|
| 1. | Land area prepared for raising Germination beds | | |
| 2. | No. of germination beds, each measuringft X ft | | |
| 3. | Date of sowing seeds in to beds | | |
| 4. | Variety & quantity of seeds sown | Variety | Quantity(Kg) |
| | | | |
| | | Total | |
| 5. | Date on which 50% of seeds attained toppee stage and ready for transplanting | | |
| 6. | Cost of preparing germination beds | | |
| | i)No. of man-days & wages paid | | |
| | ii)Quantity of FYM applied & its cost | | |
| | iii)Miscellaneous cost for covering the beds and daily watering | | |
| | Total cost of germination beds | | |

Secondary bed – Part II

| Sl. No. | Particulars | Expenditure |
|---------|--|-------------|
| 1. | Total land area prepared | |
| 2. | No. of secondary beds, each measuring – ft X ft | |
| 3. | Quantity of jungle soil collected and its cost | |
| 4. | Quantity of FYM collected and its cost | |
| 5. | Quantity of sand used & its cost | |
| 6. | Total No. of poly bags filled and arranged on raised beds and its total cost | |
| 7. | Transplanting started on and completed on (date) and its cost | |
| 8. | No. of pandal poles and total cost of erecting pandal (If shade net is used, mention the cost separately). | |
| 9. | Cost of fencing | |
| 10. | Cost of accessories | |
| | i) Hose pipe | |
| | ii) Rose cans | |
| | iii) | |
| 11. | Total cost of secondary nursery | |
| 12. | Total cost of primary and secondary nursery (Part I & II) | |
| 13. | No. seedlings distributed | |

Signature of Group Leader with date





Endorsement by the Junior / Senior Liaison Officer

Certified that this nursery was visited / inspected and I have rendered necessary advice for raising primary and secondary beds certified that basket nursery is maintained in good condition as per the guidelines. number of healthy seedlings are distributed among members of the group / other growers of the village / area.

It is further certified that the amount of Rs..... so far released has been utilized and the statement of expenditure shown above is in order. The amount of Rs..... towards final installment is recommended herewith.

Forwarded to DDE,

Signature of Sr./Jr. Liaison Officer with date

